

**LCAC
Directors Application**

- I. Basic Information**
 - A. Name, name of play, musical/comedy/drama, Author of play, your e mail and phone numbers**
- II. Artistic Information**
 - A. Give us some information about the show itself, your concept (i.e. if you want to change the time setting for costume convenience or other reasons, if you are eliminating/adding any characters, if any roles could be women or men)**
- III. Technical Information**
 - A. Your budget**
 - 1. costumes
 - a. using storage stash, buying, renting
 - 2. scenery
 - a. who is building it and do they charge
 - 3. props
 - 4. special makeup
 - 5. backgrounds
 - 6. painting supplies
 - 7. food for intermission (usually \$400-\$800)
 - 8. food for Friday night and cast party
 - 9. Janitor (\$10 per hour, usually approx. 10 hrs)
 - 10. advertising
 - 11. printing
 - 12. Anything else you can think of—we encourage you to check out our supplies, costumes, props, and use as much as possible as opposed to buying new
 - B. Scenery**
 - 1. Make sure you have secured who is building it if you are not; note that not all shows need an actual set.
 - 2. Who is going to help you build/paint/decorate
 - C. Your actors—are there huge main parts and do you at least have an option or two of a local actor/actress who can carry it. If a musical, do you have the voices available.**
 - D. Where and When**
 - 1. check to make sure the space is available
 - 2. Have a couple of options that work for you
 - E. Tech people—name them please**
 - 1. Sound person—make sure they are available at least the week before, more for a musical
 - 2. Assistant Director/s
 - 3. Stage Manager—this person assumes the role of prop manager
 - 4. Choreographer if needed
 - 5. Publicity—state who is in charge of it
 - 6. Lighting—don't need to name them, but be aware you have to find them